

**Check list of documents required for registration under the Himachal Pradesh Value Added Tax Act,2005**

1. Application for registration in Form VAT-I and three passport size photographs
2. Personal Bond with two solvent sureties on a non judicial stamp paper of appropriate value to the satisfaction of the appropriate Assessing Authority and executed in form VAT-III
3. Affidavit of the applicant
4. Vakalat nama or authorization in case the application is moved by an advocate or relative or full time employee or any other authorized person.
5. Proof of Permanent Account Number (PAN ) under the Income Tax Act(Photocopy)
6. Address Proof (permanent and temporary)in the form of Ration Card ,Telephone Bill, Electricity Bill etc and identity proof in the Form of EVC, Driving license, PAN Card, passport, Identity Card(Photocopy)
7. Occupancy status (Owned or rented)
8. Proof of ownership of proposed business premises, if self owned
9. Rent deed, agreement, lease deed, rent receipt if hired premises
10. Partnership deed
11. Import bill in case the basis for registration is import of goods for sale
12. First sale bill after import for determination of date of liability
13. Detailed project reports in case of registration of Industrial Unit
14. Enlistment Certificate or proof from the concerned Department in case of registration of Government contractors
15. Memorandum of Articles of Association
16. Other documents in support of constitution of business
17. Permanent address proof
18. Present address proof