

**Government of Himachal Pradesh,
Department of State Taxes and Excise**

No. EXN-B(1)-1/2021

Dated: Shimla-02

29/08/2024

NOTIFICATION

In continuation and partial modification of Notification of even number dated 29th January, 2024, the Governor, Himachal Pradesh is further pleased to notify the jurisdiction, sanctioned strength, re-designation of Officers, SOPs of transfer and posting of Officers/ Officials etc. of State Taxes and Excise Department, as under:-

1. The name, location and jurisdiction of three GST Zones and 60 GST Circles henceforth be as under:-

GST Zone		GST Circle
South Zone Parwanoo	1.	Rohru
	2.	Rampur
	3.	Sanjauli
	4.	Dhalli
	5.	Cart Road
	6.	Theog
	7.	Mall Road
	8.	Parwanoo-I
	9.	Parwanoo-II
	10.	Solan-I
	11.	Solan-II
	12.	Dharampur and Arki
	13.	Ambota at Parwanoo
	14.	Kinnaur
	15.	Renuka and Sarahan
	16.	Nahan-I (Kala Amb)
	17.	Nahan-II
	18.	Paonta-I
	19.	Paonta-II
	20.	Industrial Area Kala Amb
	21.	Sataun at Paonta
Central Zone Una	1.	Mandi-I
	2.	Nerchowk
	3.	Mandi-III
	4.	Joginder Nagar

	5.	Karsog
	6.	Sunder Nagar
	7.	Sarkaghat
	8.	Baddi-I
	9.	Baddi-II
	10.	Baddi-III
	11.	Baddi-IV
	12.	Nalagarh-I
	13.	Nalagarh-II
	14.	Nalagarh-II
	15.	Barotiwala
	16.	Ghumarwin
	17.	Bilaspur
	18.	Una
	19.	Mehatpur
	20.	Bangana
	21.	Gagret
	22.	Amb
North Zone Palampur	1.	Hamirpur
	2.	Nadaun
	3.	Bhoranj
	4.	Dharamshala-I
	5.	Dharamshala-II
	6.	Baijnath
	7.	Palampur
	8.	Dehra
	9.	Kangra
	10.	Jawali
	11.	Damtal
	12.	Nurpur
	13.	Chamba
	14.	Dalhousie
	15.	Kullu
	16.	Manali
	17.	Banjar
03 GST Zones		60 GST Circles

2. The name, location and jurisdiction of 18 ACST&E Circles and 79 ASTEO Circles under Excise Wing henceforth be as under:

District	ACST&E Circle	ASTEO Circle
Shimla	1. AC Excise Shimla	1. Cart Road 2. Lower Bazaar 3. Dhalli 4. Mall Road 5. Sanjauli 6. Theog
	2. AC Excise Rampur	1. Rohru 2. Kotkhai 3. Chopal 4. Kumarsain 5. Rampur
Solan	1. AC Excise Solan	1. Dharampur 2. Arki 3. Parwanoo-I 4. Parwanoo-II 5. Ambota at Parwanoo 6. Solan-I 7. Solan-II 8. Kandaghat
BBN Baddi	1. AC Excise Baddi	1. Barotiwala-IV 2. Baddi-I 3. Baddi-II
	2. AC Excise Nalagarh	1. Baddi-III 2. Baddi-IV 3. Nalagarh-I 4. Nalagarh-II 5. Nalagarh-III
Sirmaur	1. AC Excise Nahan	1. Nahan-I (Kala Amb), 2. Nahan-II 3. Industrial Area Kala Amb 4. Sarahan- Rajgarh
	2. AC Excise Paonta	1. Renukaji- Dadahu 2. Paonta-I 3. Paonta-II 4. Sataun at Paonta
Bilaspur	1. AC Excise Bilaspur	1. Bilaspur-I 2. Bilaspur -II 3. Ghumarwin

Mandi	1. AC Excise Mandi	1. Mandi –I 2. Jogindernagar 3. Sarkaghat
	2. AC Excise Sunder Naga	1. Sunder Nagar-I 2. Sunder Nagar-II 3. Nerchowk 4. Mandi-III 5. Karsog & Gohar Area 6. Karsog
Kullu	1. AC Excise Kullu	1. Kullu 2. Banjar 3. Anni
	2. AC Excise Lahaul	1. Manali 2. Lahaul-Keylong
Hamirpur	1. AC Excise Hamirpur	1. Hamirpur 2. Sujanpur 3. Bhoranj 4. Nadaun 5. Barsar
Kangra	1. AC Excise Dharmshala	1. Dharmshala-I 2. Baijnath 3. Palampur
	2. AC Excise Kangra	1. Dharmshala-II 2. Kangra-I 3. Dehra
Nurpur	1. AC Excise Nurpur	1. Nurpur 2. Damtal 3. Jawali
Una	1. AC Excise Una	1. Una 2. Bangana 3. Amb 4. Gagret 5. Industrial Area Mehatpur-II 6. Mehatpur
Chamba	1. AC Excise Chamba	1. Chamba 2. Bharmour 3. Dalhousie at Banikhet 4. Tissa
Kinnaur		1. Kalpa circle at Reckong-Peoo 2. Nichar at Bhawanagar 3. Pooh Circle
Total	18	79

3. The staff strength of 03 GST Zones henceforth be as under:

Sr. No	Name of the Post	Strength
1	Joint Commissioner (Taxpayer Services & Enforcement)	1
2	Dy. Commissioner (TAU)	1
3	Dy. Commissioner (Taxpayer services)	1
4	Dy. Commissioner (Enforcement)	1
5	Asstt. Commissioner (Enforcement)	9
6	Asstt. Commissioner (TAU)	6
7	STEO/ASTEIO (Enforcement)	15
8	STEO/ASTEIO (TAU)	12
9	Sr. Scale Stenographer	1
10	Jr. Scale Stenographer	1
11	Steno	2
12	Sr. Assistant	4
13	Jr. Asstt./ Clerks/ JOA	35
14	Peon	11
15	Driver	1
16	Chowkidar	1
17	Constable	6
	Total per GST Zone	108
	Total for 3 GST Zones	108 X 3 =324

4. The actual strength of ASTEIO's and the overall strength in Excise Wing, GST Wing and Common Pool henceforth be as under:-

	Proposed Revised Strength			
	Excise	GST	Common Pool	Total
ASTEIO	165	214	5	384
Total	632	718	87	1437

5. The following Officers in the GST Wing are re-designated as under:-

Sr.No.	Present Designation	Re-Designated as
1.	Joint Commissioner, ST&E (Tax Payer Services & Enforcement)	Joint Commissioner, ST&E (Tax Payer Services & Enforcement & Allied Taxes)
2.	Dy. CST&E (Enforcement)	Deputy Commissioner, ST&E (Enforcement and Allied Taxes).
3.	ACST&E (GST)	ACST&E (GST / Allied Taxes)
4.	STEO/ ASTEIO	STEO/ ASTEIO (GST/ Allied Taxes)

The change in the above nomenclature shall be reflective of the overall distribution of the functions and supervision as mandated under the Allied enactments. The conferment of powers under Allied enactments under various Sections including but not limited to cases of assessment, inspection, fines, refunds, appeals and other incidental and consequential matters shall be notified under the provisions of relevant Acts itself to prevent any interregnum.

6. The options received from the ACST&Es, STEOs & ASTEOs to serve in a particular Wing will be treated as in-fructuous and void.
7. The Standard Operating Procedures (SOPs) for transfer and posting of the ACST&Es and STEOs/ ASTEOs in both the Wings will be as under:
 - a) That the transfer/ posting shall be governed as per the requirement, strength and administrative feasibility. The officer once posted in a particular wing shall have to serve in the same wing for a period of 3 years in normal permissible limit of tenure and thereafter Inter-Wing transfer of the Officers will be permissible with the approval of the Competent Authority.
 - b) Any transfer within the same Wing during the tenure of three years will be permissible only in extraordinary circumstances with the approval of the Competent Authority. Further the tenure will be commensurate within the permissible limit of three years only.
 - c) There shall be a proper rotation of the Officers at the end of their permissible tenure in a particular Wing. The tenure of each Officer shall be suitably adjusted in that respect when serving in either of the Wing so that each wing has sufficient number, tenure and availability of the officers.
 - d) The tenure of the STEOs/ ASTEOs shall be considered freshly on their promotion to the post of ACST&E.
 - e) The Commissioner, ST&E/ Controlling Officer concerned shall be the Competent Authority for assigning additional charge during temporary vacancy arising out of leave or absence or short deputation or training or in other cases of similar nature to any Officer working under his/ her jurisdiction.

- f) The Commissioner, ST&E will be Competent Authority for assigning additional charge to any Officer (s) of any Wing for temporary vacancy arising in the other Wing.
- g) On fresh appointment, the officer shall be posted in either of the Wing as per the functional requirement.
8. The re-structuring of the State Taxes and Excise Department will come into effect from 01st September, 2024.

By Orders/-


(Devesh Kumar)
Principal Secretary (ST&E) to the
Government of Himachal Pradesh

Endst. No. As above: Dated: Shimla-02

29/08/2024

Copy forwarded to the following for information and further necessary action:

1. The Principal Secretary (GAD) to the Government of Himachal Pradesh w.r.t. item No. 23 of CMM dated 08.08.2024 and item No. 12 of CMM dated 25.08.2024.
2. The Pr. Secretary (Finance) to the Government of Himachal Pradesh, Shimla-2.
3. Sr. P.S. to the Chief Minister, H.P.
4. P. A. to the Principal Secretary (ST&E) to the Government of Himachal Pradesh.
5. The Commissioner, State Taxes and Excise Department, Shimla-09.


(Harbans Singh Brascon)
Special Secretary (ST&E) to the
Government of Himachal Pradesh