

**Government of Himachal Pradesh,
Department of State Taxes and Excise**

No. EXN-B(1)-1/2021

Dated: Shimla-02

29th January, 2024

NOTIFICATION

Pursuant to Notification of even number dated 19th January, 2024, whereby re-structuring of the State Taxes and Excise Department into two wings viz. Excise Wing and GST Wing, came into force, the Governor, Himachal Pradesh is further pleased to order the post-wise revised sanctioned strength of the State Taxes and Excise Department along with various tier structure and jurisdiction, as under:-

Status	Sanctioned Strength	Revised Sanctioned Strength	Revised Sanctioned Strength		
			Excise	GST	Common Pool
Commissioner of State Taxes & Excise	1	1	--	--	1
Chairman Tax Tribunal	1	1	--	--	1
Addl. Com.(HAS)	2	2	1	--	1
Addl. Comm. Gr.-I	1	1	0	1	0
Addl. Comm. Gr.-II	3	3	1	2	0
JC (ST&E)	9	10	3	7	0
DC (ST&E)	19	23	13	10	0
DC (Admin)	0	1	--	--	1
AC (ST&E)	119	148	35	111	2
ASTEO	326	384	140	241	3
Tehsildar (Recovery)	1	1	0	0	1
DC ST&E (Legal)	1	1	0	0	1
Law Officer	3	3	0	0	3
DC (F&A)	1	1	0	0	1
AC(F&A)	1	1	0	0	1
SO F&A / Audit	6	4	0	0	4
Superintendent Gr-I	1	1	0	0	1
Superintendent Gr-II	19	20	16	3	1
Senior Assistant	43	45	18	19	8
JA/JOA/Clerk	284	284	85	176	23
PS	1	1	0	0	1
PA	2	2	0	0	2
SSS	1	6	1	4	1
JSS	11	16	9	6	1
Steno	59	43	34	7	2
Statistical Assistant	1	1	--	--	1
CO/DEO/IT Assistant	16	2	--	--	2 (CO)
Programmer	2	2	--	2	0

Assistant Programmer	0	0	--	--	0
System Analyst	2	1	--	1	0
Drivers	34	34	18	10	6
Constable/Head Constables	84	84	64	18	2
Peon	328	289	153	124	12
Chowkidar	17	21	16	3	2
Total	1399	1437	607	745	85

The Admin branch along with its head and related support staff will be common for both wings. There shall be 85 officers/officials in common pool as mentioned in table above.

Excise Wing will have a 4 tier structure- Headquarter, Zones, Districts and Circles.

Total Sanctioned Strength of Excise Wing:-

Sr. No.	Name of the Tier	Sanctioned Strength
1	(Tier-1) HQ Level	26
2	(Tier-2) 3 Excise Zones	54
3	(Tier-3) 13 Excise Districts	279
4	(Tier-4) Excise Circle & (Distillery/ Bottling Plant/ Brewery)	248 (144+104)
5.	Total	607

Tier-1 HQ Level (at Shimla)

Sr. No.	Name of the Post	Sanctioned Strength
1	Addl. Commissioner (Excise) (G-I/G-II)	1
2	Joint Commissioner (Excise) HQ	1
3	Dy. Commissioner (Excise) HQ	1
4	Asstt. Commissioner (Excise) HQ	1
5.	STEO/ASTEO	2
6	Sr Scale Stenographer	1
7	Jr. Scale Stenographer	1
8	Superintendent G-II	1
9	Sr. Assistant	2
10	Jr. Asstt./ Clerk/ JOA	9
11	Peon	4
12	Driver	2
	Total	26

Tier-2 Excise Zones

The 3 existing administrative Zones shall henceforth be known as Excise zones viz. North Excise Zone (Palampur), South Excise Zone (Shimla), Central Excise Zone (Mandi) having jurisdiction as under:-

North Excise Zone (Palampur)	South Excise Zone (Shimla)	Central Excise Zone (Mandi)
1. Una	1. Shimla	1. Kullu

2. Chamba 3. Kangra 4. Nurpur	2. Solan 3. BBN Baddi 4. Sirmour 5. Kinnour 6. Spiti area of L&S District.	2. Mandi 3. Hamirpur 4. Bilaspur 5. Lahaul area of L&S District
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The staff strength of all 03 Excise Zone will be as tabulated below:-

Sr. No.	Name of the Post	Sanctioned Strength
1	Addl. /Jt. Commissioner (Excise)	1
2	Assistant Commissioner (Excise)	1
3	STEO/ASTEIO	2
4	Steno	1
5	Superintendent G-II	1
6	Sr. Assistant	1
7	Jr. Asstt./ Clerk/ JOA	2
8	Peon	3
9	Driver	1
10	Chowkidar	1
11	Excise Police	4
	Total for one Zone	18
	Total for 3 Zones	54

Tier-3 Excise Districts

The 13 existing revenue districts namely Shimla, Solan, Sirmour, BBN, Bilaspur, Mandi, Kullu, Hamirpur, Chamba, Kangra, Nurpur, Una, Kinnaur shall be known as Excise Districts with the sanctioned strength as under:-

Sr. No.	Name of the Post	Sanctioned Strength
1	Deputy Commissioner (Excise)	1 (except Kinnaur)
2	Asstt. Commissioner (Excise)	1 (District Incharge for Kinnaur)
3	STEO/ASTEIO	2
4	JSS	1 (except Kinnaur, Kullu, Chamba and Bilaspur)
5	Steno	1 (except Kinnaur)
6	Superintendent G-II	1 (except Kinnaur)
7	Sr. Asstt.	1
8	Jr. Asstt./ Clerk/ JOA	4
9	Peon	4
10	Driver	1
11	Chowkidar	1
12	Excise Police	4
	Total for each District	22
	Total for 13 Districts	22 X13 =286 (Less 3 posts of Kinnaur)

	District and 4 posts of JSS)= 279
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Tier- 4 shall include excise circles, distilleries, bottling plants, breweries.

Excise Circles

The name, location and jurisdiction of AC Excise circles (18) and ASTEO's circles (54) shall be as under:-

District	AC (Excise) Circle	ASTEO Circle	By merging area of following existing ETI circles
Shimla	AC Excise Shimla	Cart Road	Cart Road, Lower Bazaar
		Dhali	Mall Road, Dhali, Sanjauli
		Theog	Theog
	AC Excise Rampur	Rohru	Rohru, Kotkhai
		Chopal	Chopal
Solan	AC Excise Solan	Rampur	Rampur, Kumarsain
		Dharampur	Dharampur
		Arki	Arki
		Parwanoo	Parwanoo-I and Parwanoo-II, Ambota at Parwanoo
BBN Baddi	AC Excise Baddi	Solan	Solan-I Solan-II, Kandaghat
		Barotiwala	Barotiwala-IV, Baddi-I
	AC Excise Nalagarh	Baddi	Baddi-II
		Malkumajra	Baddi-III, Baddi-IV
Sirmaur	AC Excise Nahan	Nalagarh	Nalagarh-I, Nalagarh-II, Nalagarh-III
		Nahan	Nahan-I (Kala Amb), Nahan-II
		Industrial Area Kala Amb	Industrial Area Kala Amb
	AC Excise Paonta	Sarahan-Rajgarh	Sarahan- Rajgarh
		Renukaji-Dadahu	Renukaji- Dadahu
Bilaspur	AC Excise Bilaspur	Paonta	Paonta-I, Paonta-II, Sataun at Paonta
		Swarghat	Bilaspur-I
		Bilaspur	Bilaspur -II
Mandi	AC Excise Mandi	Ghumarwin	Ghumarwin
		Mandi	Mandi -I
		Jogindernagar	Joginder Nagar
	AC Excise Sundernagar	Sarkaghat	Sarkaghat
		Sundernagar	Sunder Nagar-I, Sunder Nagar-II
Kullu	AC Excise Kullu	Nerchowk	Nerchowk, Mandi-III
		Karsog	Karsog, Karsog & Gohar Area
Kullu	AC Excise Kullu	Kullu	Kullu
		Banjar	Banjar

	AC Excise Lahaul	Anni	Anni
		Manali	Manali
		Lahaul- Keylong	Lahaul-Keylong
Hamirpur	AC Excise Hamirpur	Hamirpur	Hamirpur, Sujanpur
		Bhoranj	Bhoranj
		Nadaun	Nadaun
		Barsar	Barsar
Kangra	AC Excise Dharmshala	Dharmshala	Dharmshala-I
		Palampur	Palampur, Baijnath
	AC Excise Kangra	Shahpur	Dharmshala-II
		Kangra	Kangra-I
		Dehra	Dehra
Nurpur	AC Excise Nurpur	Nurpur	Nurpur
		Damtal	Damtal
		Jawali	Jawali
Una	AC Excise Una	Una	Una, Bangana
		Amb	Amb, Gagret
		Mehatpur	Mehatpur, Industrial Area Mehatpur-II
Chamba	AC Excise Chamba	Chamba	Chamba, Bharmour
		Dalhousie at Banikhet	Dalhousie at Banikhet
		Tissa	Tissa
Kinnaur	AC Excise Kinnaur (District-in-Charge for Kinnaur also)	Kalpa Circle	Kalpa Circle
		Nichar at Bhawanagar	Nichar at Bhawanagar
		Pooh Circle	Pooh Circle
Total	18	54	

The staff strength of above AC (Excise) and ASTEO (Excise) circles will be as tabulated below:-

Sr. No.	Name of the Post	Sanctioned Strength
1	Asstt. Commissioner (Excise Circles)	18
2	ASTEO/STEO	54
3	Steno	18
4	Jr. Asstt/ Clerks/ JOA	18
5.	Peon	36
6.	Total	144

Bottling Plant/ Distillery/ Brewery

Sr. No.	Name of the Post	Sanctioned Strength
1	ASTEO/ STEO	2 Per Bottling Plant/ Distillery/ Brewery
2	Peon	2 Per Bottling Plant/ Distillery/

		Brewery
3	Total per Bottling plant/Distillery/ Brewery	4
4	Total Bottling Plants/ Distilleries/ Breweries	26
5.	Total Staff	26 X4 =104

GST Wing will have a 3 tier structure – Headquarter, Zones and Circles.

Total Sanctioned Strength of GST Wing:-

Sr. No.	Name of the Tier	Sanctioned Strength
1	(Tier-1) HQ Level	88
2	(Tier-2) 3 GST Zones	351
3	(Tier-3) 60 GST Circles	306
4	Total	745

Tier-1 HQ Level (at Shimla)

Sr. No.	Name of the Post	Sanctioned Strength
1	Addl. Commissioner (GST, Allied Taxes & Revisional Authority) G-I/G-II	1
2	Addl. Commissioner(EIU, Enforcement & IT) G-I/G-II	1
3	Addl. Commissioner(Appellate Authority, GST) G-I/G-II	1
4	Joint Commissioner (TAU)	1
5	Joint Commissioner (GST & Advance Ruling)	1
6	Joint Commissioner (VAT& Allied Taxes)	1
7	Joint Commissioner (EIU & Enforcement)	1
8	Dy. Commissioner (GST)	1
9	Asstt. Commissioner (GST)	3
10	Asstt. Commissioner (Allied Taxes)	1
11	Asstt. Commissioner (Enforcement)	1
12	Asstt. Commissioner (TAU)	1
13	STEO/ASTE0 (GST)	4
14	STEO/ASTE0 (Allied Taxes)	1
15	STEO/ASTE0 (Enforcement)	4
16	STEO/ASTE0 (TAU)	4
17	Sr. Scale Stenographer	1
18	Jr. Scale Stenographer	3
19	Steno	1
20	Superintendent G-II	3
21	Sr. Assistant	7
22	System Analyst	1
23	Programmer	2
24	Jr. Asstt./ Clerks/ JOA	11
25	Peon	25
26	Driver	7

Total	88
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Tier-II & III

The existing 03 enforcement zones shall be known as GST Zones. The name, location and jurisdiction of GST Zones (3) & AC circles (60) shall be as under:-

GST Zone	GST Circle	By merging area of existing ETI circles
South Zone Parwanoo (21 circles)	Rohru	Rohru, Kotkhai
	Rampur	Rampur, Kumarsain
	Sanjauli	Sanjauli
	Dhalli	Dhalli
	Cart Road	Cart Road
	Theog	Theog, Chopal
	Mall Road	Mall Road, Lower Bazaar
	Parwanoo-I	Parwanoo-I
	Parwanoo-II	Parwanoo-II
	Solan-I	Solan-I, Kandaghat
	Solan-II	Solan-II
	Dharampur and Arki	Dharampur, Arki
	Ambota at Parwanoo	Ambota at Parwanoo
	Kinnaur	Reckong-Pe, Nichar at Bawanagar, Pooh
	Renuka & Sarahan	Renuka/Dadahu, Sarahan/Rajgarh
	Nahan-I (Kala Amb)	Nahan-I (Kala Amb)
	Nahan-II	Nahan-II
	Paonta-I	Paonta-I
	Paonta-II	Paonta-II
	Industrial Area Kala Amb	Industrial Area Kala Amb
	Sataun at Paonta	Sataun at Paonta
Central Zone Una (20 circles)	Mandi-I	Mandi-I
	Nerchowk	Nerchowk
	Mandi-III	Mandi-III
	Joginder Nagar	Joginder Nagar
	Karsog	Karsog, Karsog & Gohar Area
	Sunder Nagar	Sunder Nagar-I, Sunder Nagar-II
	Sarkaghat	Sarkaghat
	Baddi-I	Baddi-I
	Baddi-II	Baddi-II
	Baddi-III	Baddi-III
	Baddi-IV	Baddi-IV
	Nalagarh-I	Nalagarh-I
	Nalagarh-II	Nalagarh-II
	Nalagarh-III	Nalagarh-III
Barotiwala	Barotiwala-IV	

	Ghumarwin	Ghumarwin
	Bilaspur	Bilaspur-I, Bilaspur-II
	Kullu	Kullu Circle
	Manali	Manali, Manali (Luxury Tax), Lahul-Keylong
	Banjar	Kullu (Banjar), Anni
North Zone Palampur (19 circles)	Hamirpur	Hamirpur, Barsar
	Nadaun	Nadaun
	Bhoranj	Bhoranj, Sujanpur
	Dharamshala-I	Dharamshala-I
	Dharamshala-II	Dharamshala-II
	Baijnath	Baijnath
	Palampur	Palampur
	Dehra	Dehra
	Kangra	Kangra-I
	Jawali	Jawali
	Damtal	Damtal
	Nurpur	Nurpur
	Una	Una
	Mehatpur	Mehatpur, Industrial Area Mehatpur-II
	Bangana	Bangana
	Gagret	Gagret
	Amb	Amb
	Chamba	Chamba, Tissa, Bharmour
	Dalhousie	Dalhousie
03 GST Zones	60 GST circles	

Tier-II. GST Zones

The staff strength of all 03 GST Zone shall be as under:-

Sr. No.	Name of the Post	Sanctioned Strength
1	Joint Commissioner (Taxpayer Services & Enforcement)	1
2	Dy. Commissioner (TAU)	1
3	Dy. Commissioner (Taxpayer services)	1
4	Dy. Commissioner (Enforcement)	1
5	Asstt. Commissioner (Enforcement)	9
6	Asstt. Commissioner (TAU)	6
7	STEO/ASTE0 (Enforcement)	18
8	STEO/ASTE0 (TAU)	18
9	Sr. Scale Stenographer	1
10	Jr. Scale Stenographer	1
11	Steno	2
12	Sr. Assistant	4
13	Jr. Asstt./ Clerks/ JOA	35
14	Peon	11

15	Driver	1
16	Chowkidar	1
17	Constable	6
	Total per GST Zone	117
	Total for 3 GST Zones	117 X 3 =351

Tier-III GST Circle (60 Circles)

The staff strength of all 60 GST circles shall be as under:-

Sr. No.	Name of the Post	Sanctioned Strength
1	Asstt. Commissioner (GST)	60
2	STEO/ASTE0	120
3	Jr. Asstt. /Clerks/ JOA	60
4	Peon	66
5	Total staff for 60 GST Circles	306

Modalities of re-structuring: Commissioner, ST&E will take consequential steps to implement the re-structuring with immediate effect:

- The existing ASTEO/STEO/AC(ST&E) will be given the choice to exercise option within 7 days for posting in Excise Wing or GST wing when options are sought from them. If options so received are more than sanctioned strength of a particular category of post(s) in a wing (e.g. GST or Excise) the decision of the Government shall be final and binding.
- For the same category post, service conditions will be identical e.g. an ASTEO in Excise wing or GST wing will draw pay in his pay matrix as per HP Civil Services (Revised pay) Rules, 2022 and will be governed by same R&P rules.
- After posting in a particular wing, ASTEO/STEO/AC ST&E will continue to serve in that wing to enable him/her to develop professional expertise in the said functional domain.
- Common seniority list for both the wings shall be followed for promotions to the next higher post.
- In case necessitated by promotion, inter-wing transfer would be allowed.
- For posts of DC ST&E and above, officers can be posted interchangeably.

By Order/-

Principal Secretary (ST&E) to the
Government of Himachal Pradesh

Endst. No. EXN-B(1)-1/2021, Dated, Shimla-02

29th January, 2024

Copy forwarded to following for information and necessary action:

- The Principal Secretary (Finance) to the Government of Himachal Pradesh
- Sr. P.S. to the Chief Minister, H.P.
- P.S. to the Principal Secretary (ST&E) to the Government of Himachal Pradesh
- The Commissioner, State Taxes and Excise Department, Shimla-09 for immediate necessary action.



(Surjeet Singh Rathore)

Joint Secretary (ST&E) to the
Government of Himachal Pradesh