

**GOVERNMENT OF HIMACHAL PRADESH
STATE TAXES AND EXCISE DEPARTMENT**

No. EXN-F(10)14/2024

Dated: 13th Nov. 2024

VACANCY CIRCULAR

**Selection for the post of Technical Member (State) in Goods and Services Tax
Appellate Tribunal (State Bench-Himachal Pradesh)**

1. It is proposed to fill the vacancy for Technical Member (State) of the Goods and Services Tax Appellate Tribunal (GSTAT) in the State Bench located at Shimla.
2. Applications are invited for one post of Technical Member (State) in GSTAT State Bench at Shimla.
3. **Qualification and Eligibility Conditions:** The qualifications, eligibility, salary and other terms and conditions of the appointment of a candidate will be governed by the provisions of the CGST Act and Goods and Services Tax Appellate Tribunal (Appointment and Conditions of Service of President and Members) Rules, 2023 (hereinafter referred to as “GSTAT Rules”). The same are summarised in **Annexure III**.
4. **Procedure for selection:** The Government shall select the Technical Member (State) on the recommendations of a Search-cum-Selection Committee (hereinafter referred to as “Committee”). The Applications received would be scrutinised with respect to suitability of application for the post having regard to the qualifications and relevant experience of candidates. Shortlisted candidates may be called for personal interaction by the Committee, if deemed necessary and proper. The Committee shall recommend the suitable candidate, on the basis of overall evaluation, to the Government to make the selection.
5. **Applications Procedure:**
 - (i) Desirable/eligible candidates must apply online <https://gstn.org.in/gstat-state-application/#/home> in the form prescribed in **Annexure-1** along with necessary documents. Applications submitted through any other mode shall

be liable to be rejected. Closing date of online applications shall be 11th December, 2024. However, in case of difficulty in uploading any document while making the online application, the document may be forwarded by email by the last date to email info-gst-hp@hp.gov.in, clearly mentioning the online application number in the email.

- (ii) Applications of eligible and willing officers serving in the State Government should be accompanied with a certificate to be furnished by the employer/head of department as in **Annexure-II**;
- (iii) A helpdesk facility 0177-2627557 is also available during office hours on all working days between Monday to Saturday 10:00 AM to 05:00 PM or alternatively for support, email can be sent on info-gst-hp@hp.gov.in.

6. No TA/DA will be admissible to the candidates to be called for interview/interaction. The candidates are required to make their own arrangements for stay and travel.
7. Advertisement and prescribed application form can be downloaded from <https://www.hptax.gov.in>.
8. Any application received after due date or without necessary statements, documents and relevant attachments as mentioned above will be liable for rejection at the discretion of the Committee.

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Pr. Secretary (ST&E) to the
Government of Himachal Pradesh.

Annexure-I

Space for
photograph of
the candidate

**APPLICATION FOR THE POST OF
TECHNICAL MEMBER (STATE)**

PERSONAL DETAILS:

- 1. Name :
- 2. Date of Birth :
- 3. Category (SC/ST/OBC/UR) :
- 4. Designation/Position/Profession :
- 5. Contact Details :

	Residential		Official (not mandatory)
	Present	Permanent	
Address			
Contact No.			
Email			

(Mobile and email address to be pre-filled based on registration details)

6. Educational qualification (in reverse chronological order):

Sr. No.	Name of University/Equivalent Institution	Degree	Year of Passing	Division/% of marks obtained	Subject/ Specialization

7. Work Experience: For the experience as employee, Employment record in chronological order starting with present Employment, list in reverse:

(A) Whether State Government Service or All India Service (pls specify State, Cadre and Year):

(a) Total number of years of experience in Class-I Gazetted position under HP Government.

(b) If State Government Service, specify the number of years of service in the rank of Additional Commissioner (VAT) or the Additional Commissioner (State Goods and Services Tax) not below the rank of first Appellate Authority.

(c) Pay details, Period of service and Nature of work/experience (provide only relevant to gazetted position):

Sr. No.	Designation, Pay or Scale of pay (Pay in Pay Matrix)	Place of Posting	Department	Period of Service	
				From	To

(d) Details of major or minor penalties imposed; disciplinary and criminal proceedings pending, if any;

(e) Number of years of experience in the administration of an existing law or good and services tax or finance or taxation in the State Government:

(f) Details of experience in administration of an existing law or good and services tax or finance or taxation in the State Government including adjudicating experience: (Upto 250 words)

APPLICABLE TO ALL CANDIDATES:

8. Write up on major achievements: (Upto 150 words)

9. Affiliation with the professional bodies Institutions/societies/or any other body including political party

10. Additional information, if any, which you would like to mention in support of the application for the post.

DECLARATION

1. I Certify that the foregoing information is correct and complete to the best of my knowledge and belief, and nothing has been concealed/distorted. If at any time, I am found to have concealed/distorted any material information, my appointment shall be liable to summary termination without notice.
2. I certify that I meet the minimum requirements for the post applied for herein.
3. I shall not withdraw my candidature after appearing for the interview or interaction, if any.
4. I shall not decline the appointment, if selected for appointment by the Appointment Committee of Cabinet.
5. I shall join within 30 days from the date of issue of order of appointment.
6. I am aware that in case I violate any of the conditions mentioned at Sr. No. 3 to 5, the Government of India may debar me for a period of three years for consideration for appointment outside the cadre and in any Autonomous Body/Statutory Body/ Regulatory Body.

Place:

Date:

Signature of the candidate

CERTIFICATE OF EMPLOYER

(To be furnished and signed by the competent authority or HOD)

- 1. Name of the Officer (in full) :
- 2. Father's Name :
- 3. Date of Birth :
- 4. Date of Retirement :
- 5. Date of entry into service :
- 6. Service to which the officer belongs including batch /year/cadre etc., wherever Applicable :

- 7. Positions held (During ten preceding years (if retired, then ten years preceding retirement) :

Sr. No.	Organisation (Name in full)	Designation & Place of Posting	Administrative/Nodal Ministry/Department concerned	
			From	To

- 8. Whether the officer has been placed on the agreed list or list of Officer or Doubtful Integrity (if yes, details to be given) :
- 9. Whether any allegation of misconduct involving vigilance angle was examined against the officer during the last 10 years and if so with what result :
- 10. Whether any punishment was awarded to the officer during the last 10 years and if so, the date

of imposition and details of
penalty :

11. Is any disciplinary/criminal
proceedings or charge-sheet
pending against the officer as
on date (if so, details to be
furnished) :

12. Is any action contemplated
against the officer as on date
(if so, details to be furnished):

Date:

(NAME AND SIGNATURE)

Annexure-III

1. **Qualification and Eligibility:**

Technical Member (State); person shall be qualified for appointment as a Technical Member (State), if he/she is or has been an officer of the State Government or an officer of All India Service, not below the rank of Additional Commissioner of Value Added Tax or the State Goods and Services Tax, or such rank, not lower than that of the First Appellate Authority, and has completed twenty-five years of services in the Commercial Tax Department of Himachal Pradesh i.e. State Taxes and Excise Department, as Gazetted Officer, with at least three years of experience in the administration of an existing law or the goods and services tax or in the field of finance and taxation (as has been notified by the Government of Himachal Pradesh, on the recommendations of the GST Council).

2. **Salary and emoluments:**

- Basic Salary: ₹ 2,25,000/- (fixed)
- For pensioners, the pay of such person shall be reduced by the gross amount of pension drawn by him/her.
- Shall be eligible for reimbursement of house rent subject to a limit of rupees one lakh twenty-five thousand per month.
- Shall be entitled to the facility of staff car or transport allowance.
- Allowances and other terms and conditions of service (DA, Medical etc.) shall be the same as applicable to Central Government officers carrying the same pay (presently and officer at Pay Level 17).
- Pensions, Provident Fund and gratuity shall not be admissible for the service rendered in the Tribunal.
- Shall be entitled to thirty days of earned leave for every year of service.
- Shall be entitled to eight days of casual leave every calendar year.
- Central Government shall be the sanctioning authority for foreign travel.
- Leave encashment shall be allowed, subject to the condition of maximum allowed encashment under Central Civil Services (Leave) Rules, 1972 including encashment of leaves from previous service.

- Place of posting is subject to change/transfer as per the applicable provisions of CGST Act and GSTAT Rules.

3. Other terms and conditions:

- Minimum age prescribed is 50 years and Maximum age is 67 years.
- Initial Appointment will be for a period of 4 years (subject to maximum age limit of 67 years) and eligible for re-appointment for a period of 2 years.
- Must be declared medically fit by an authority specified by the Central Government.
- Serving Officers shall either resign or obtain voluntary retirement before joining the Tribunal.