

Dated: Shimla

2025

OFFICE ORDER

On the recommendation of the Special Selection Committee constituted in pursuance of Govt. Office Order No. Per(AP-II)B(2)-3/75 dated 26.12.2019 the following candidates are hereby offered appointment provisionally as Junior Office Assistant (IT) on regular basis in the Department of State Taxes & Excise in the pay level 4 Cell -1 (₹ 20,600/-) of the pay matrix, as per Rule 3(j) of the HP Civil Services(Revised Pay)Rules, 2022, on the following terms & conditions:-

<i>Sr. No.</i>	<i>Name</i>	<i>Place of posting</i>
1.	Ranjit Singh, S/o Sh. Bhoop Singh, VPO Ootpur, Tehsil Ladbharol, Distt. Mandi,HP,175016	O/o the Jt CST&E, GST(NZ) Palampur
2.	Monika Kumari,D/o Sh. Jai Ram,Vill. Nasogi,PO Chhiyal, Tehsil Manali, Distt. Kullu, HP,175131	O/o the Commissioner of State Taxes & Excise Shimla

TERMS & CONDITIONS OF APPOINTMENT ARE AS UNDER:-

1. That the official will be entitled for pay in level 4 Cell -1 (₹ 20,600/-)as per notification No. Fin-(PR)(7)-1/2021 dt. 3rd January 2022 and other allowances.
2. That the official can be removed from Govt. service by giving one month notice without explaining any reason. This notice can be given from any party i.e. Government or official side. The appointing authority shall have the right to end his/her services by paying an amount equal to the salary and allowances for one month only.
3. That the official will remain on probation for a period of two years.
4. That the official can be posted on appointment/transferred at any place in HP(including tribal area) as per administrative requirement.
5. They will submit a certificate of fitness from the (CMO) District Hospital.
6. That No travelling allowances will be given to the official for joining/appearing on duty.
7. They shall have to produce an affidavit to the effect that there is no court case/criminal/vigilance or appeal thereof pending for adjudication in any Court of Law in or outside the State of Himachal Pradesh against them.(to be submitted at the place of posting)

8. That the official shall submit a certificate or order of acceptance of technical resignation from the previous Department, if already employed.
9. The candidates appointed under 1% quota for Visually Impaired have been exempted from acquiring Diploma in Computer Science/Computr Application/Information Technology and passing of typing test subject to necessary basic training including computer training course by the Department concerned through Composite Regional Centre(CRC),Sundernagar or National Institute for the visually Handicapped(NIVH),Dehradun or Composite Training Centre(CTC), Ludhiana. Further they have to complete the above training for which three chances will be afforded. If the incumbent fails to qualify the same his services shall be terminated.

If the offer of appointment, on the above terms and conditions is acceptable to candidate, he/she will report for duty at the place of his/her posting within 15 days from the issuance of these orders positively. They are further directed to execute the affidavit as stipulated in condition No. 7 above on the stamp paper of ₹10/- (Ten Rupees). In case the candidate is not interested, than send the same in writing to this office within 15 days from the date of issue of these orders, failing which the offer of appointment shall automatically stand cancelled and the candidate will have no right to claim it.

The appointment shall be considered *provisional* till the verification of character and antecedents, which will be carried out on the basis of self declaration form, submitted by the candidates at the time of joining duties, certifying therein that all facts and detail given are correct. In case, character and antecedents of the candidate are not found verified or any false information is given by the candidates in self declaration, the provisional appointment will be cancelled forthwith and criminal legal action will be taken as a consequence.

These orders are available on the Website www.hptax.gov.in.

By Order/-
Commissioner of State Taxes & Excise,
Himachal Pradesh, 171009. Ph. 2621835

Endst No. 2-58/20239-EXN-H-Estt. 6998-7014 Dated, Shimla, the 26/03/2025

Copy to the following for information and necessary action:-

1. ✓ Principal Secretary (ST&E) to the Government of Himachal Pradesh for information.
2. The Director, Empowerment of SCs, OBCs, Mionrities & the Specially Abled, HP Shimla-9 for information .
3. The Labour Commissioner-cum-Director Employment , Himachal Pradesh.
4. The Chief Medical Officer, Shimla, Kangra, Mandi, Hamirpur, Sirmour, Una, Kullu, and Solan, HP.

5. The Distt. Superintendent of Police Mandi and Kullu with a request to verify the character and antecedents of the official and send the report to this office.
6. The Jt. Commissioner of GST, (South GST Zone/North GST Zone) Parwanoo/Palampur with a request to check/verify all the testimonials and relevant documents before accepting the joining of the candidate and submit the same to this office immediately.
7. The In-Charge, Computer Cell, Block No. 29, with the request to upload the order on the Departmental Website and send e-mail to all the concerned offices.
8. The candidate concerned on above given address through registered post ,they are directed to contact O/o the Chief Medical Officer, for their medical examination.



(Nishant Kumar) HAS
Jt. Commissioner of State Taxes & Excise(HQ/Admn)
Himachal Pradesh,171009. Ph. 2621635